



## Year 11-13 Funding for the 2014 year

Dear Principals, Tūmuaki, APs, DPs, HOFs, HODs Learning Support/Services and Centre Directors

We are asking schools to submit applications for year 11-13 for the 2014 year. As year 11-13 funding usually involves staffing, matching allocation of year 11-13 funding outcomes with timeframes that work for secondary schools has been requested. Please have applications to the Assistant Manager by 12<sup>th</sup> September, so we can notify you of these outcomes as soon as possible.

MoE funding for 2014 for LSF 11-13 has remained the same for the last two years. This pool of funding was heavily oversubscribed in applications in the 2013 year.

2013 funding was used for:

Type of programme	Total
Alternate pathways programmes - led by teachers/advisors with a focus on basic skills and pastoral care	10
Maori or Pasifika mentor programmes	4
Teacher's aides/in class support, special assessment conditions, reader/writer	9

You will be notified of the outcome of the allocation process as soon as this process is complete. The applications will be moderated by RTLB and then by the year 11-13 allocation committee the week following.

I have attached the relevant MoE guidelines, the allocation criteria matrix and the LSF application form. MoE and the RTLB Cluster priorities referred to on the allocation criteria matrix are to improve education outcomes for Māori students, Pasifika students, students with special education needs and students from low socio-economic areas.

The applications must be needs-based and will need to include; the scope of the programme, timeline, student data (such as number of students, ethnicity, year level), measurement tools and expected outcomes.

MoE guidelines state that all year 11-13 projects must be reported on and milestone reports submitted. Milestone reports covering results and post intervention data need to be sent to the assistant manager - [marcus.hopkinson@wellingtonrtlb.school.nz](mailto:marcus.hopkinson@wellingtonrtlb.school.nz). We now only need to ask for a mid-project and an end of project milestone report. Funding will be issued after submission of milestone reports.

You can apply for a whole year project or a shorter project. Projects for a shorter timeframe will be paid in the same two equal amounts with a mid and end of project milestone report being required for funding to be released.

5% of funding will be ring-fenced and available to you in 2014 for students who transition into your school with high needs. This will be available as needed.

Please do not hesitate to contact your liaison RTLB, or myself, if you have any questions. You can ask your liaison RTLB to assist you in writing the application, if needed.

The closing date for applications to be with the assistant manager of the RTLB service is **4pm Thursday 12<sup>th</sup> September 2013.**

We look forward to your applications.

Yours faithfully



Marcus Hopkinson  
Assistant Cluster manager