



# Ngā Hau e Whā

*Aroha ki nga tamariki.*

**“Whaia te iti kahurangi- Reach for the stars”**

(Whakatuaki Pg 25, He Reo Tupu, He Reo - Ora MOE)

## NEWSLETTER

October 2012

### Kia ora Cluster Principals and SENCO's/HOD's

#### **Staffing:**

We are currently in the process of employing 7 extra RTLB to begin work in 2013.

Six will be permanent positions created from the SLS amalgamation and the other fixed term to replace an RTLB on leave for 2013

#### **Referrals:**

These are now called “Requests for Assistance”. The forms are on our website and are enclosed in a school information folder you will be receiving very soon.

#### **Supplementary Learning Support Teachers and RTLB amalgamation**

The 57 students currently on the SLS roll in Wellington and Porirua will get service from our RTLB next year and 2014. In 2013, RTLB will deliver a service which is similar to the service they receive currently. We are working on developing a plan for how RTLB will work with these new students. The service from RTLB starts at the beginning of the 2013 year. We acknowledge that this is a difficult process for these schools, students and families and are doing our very best to be helpful. There will be a transition process for the students this term.

#### **Accommodation:**

Management are currently working with MOE in an endeavour to consolidate RTLB offices over fewer sites. This is to enable RTLB to further develop their communities of practice and to accommodate the six new RTLB staff.

#### **Elections within the cluster for cluster groups:**

The cluster has three groups where schools are able to support the RTLB in their role

##### **1. Advisory group**

This group helps with advice and support to the cluster manager and lead school principal and usually meets once a term.

We require

- A primary school principal - elected by Primary principals
- A secondary school principal - elected by Secondary principals
- A Kura principal or Kura representative - elected by Kura staff
- A Pasifika representative – elected by Primary and Secondary principals
- A primary SENCO - elected by Primary principals and SENCO
- A secondary SENCO or HOF or HOD -elected by Secondary Principals and SENCO
- The group also has 2 RTLB elected by RTLB

## 2. **LSF allocation group.**

This group allocates the limited LSF funding resource to support the collaborative plan which includes the RTLB interventions. Following a referral and development of a collaborative plan, RTLB apply using a purpose built form for this funding. Criteria for the use of the funding have been developed.

This group comprises the cluster manager, 6 RTLB and

- A primary principal or a primary SENCO-elected by Primary principals
- A secondary principal or a secondary SENCO, HOF, HOD-elected by Secondary principals

## 3. **Year 11-13 funding allocation group**

This panel allocates the limited year 11-13 funding resource for secondary schools. The funding has been allocated for 2013 however this group will need to meet to ensure termly reporting is achieved and to allocate for 2014

The group comprises the cluster assistant manager, 6 RTLB and

- A secondary principal and
- a secondary school SENCO, HOF OR HOD -both elected by Secondary principals

Please consider who you might like to nominate for the above positions and send the completed nomination form to Joanne as soon as possible so that we can start elections as soon as possible. Thank you

The lead school principal and or cluster manager may also attend the meetings.

### **Elections for groups**

We have appointed Joanne Leggett our lead school finance officer as our electoral officer-joanne@owhiro.school.nz.

Please find attached a form for nominating for the above positions. Principals, SENCO, HOD, HOF may nominate themselves.

Nominations will close on Thursday November 8, 2012 at 3pm.

Please send the nominations to Joanne by that date.

Once we have all the nominations we intend to use survey monkey to record and collate the vote.

### **Gateway Assessments**

These have begun this term. RTLB have the role to assist teachers to complete the assessment and to facilitate a meeting within 4 days of the CYFS social worker requesting the assessment. Marcus, our assistant manager will manage this process.

### **LSF**

The LSF allocation group meets every three weeks. This group has worked extremely hard to develop robust processes and to fairly allocate the resource. The emphasis this term is on allocating the resource to assist transitions.

LSF requests are completed by RTLB they are to support RTLB interventions.

Thank you all very much for your continued support during the transformation process. We hope you all have a successful term four.

Warren Rankin  
Cluster Manager

Karen Hardie  
Lead School Principal